

SOUTH DAKOTA BOARD OF REGENTS

Academic and Student Affairs
Consent

AGENDA ITEM: 5 – E

DATE: July 31 – August 1, 2024

SUBJECT

High School Dual Credit In-District MOU – University of South Dakota

CONTROLLING STATUTE, RULE, OR POLICY

[BOR Policy 2.2.2.1](#) – Seamless Transfer of Credit

[AAC Guideline 2.2.1.6.A](#) – Dual / Concurrent Credit Administration Guidelines

BACKGROUND / DISCUSSION

The University of South Dakota is requesting authorization enter a Memorandum of Understanding (MOU) to offer In-District Delivery of High School Dual Credit (HSDC) to the Dakota Valley School District for the Fall 2024 and Spring 2025 semesters.

IMPACT AND RECOMMENDATION

Board office staff recommends approval.

ATTACHMENTS

Attachment I – In-District HSDC Memorandum of Understanding – USD & Dakota Valley School District

DRAFT MOTION 20240731_5-E:

I move to approve the Memorandum of Understanding between the University of South Dakota and the Dakota Valley School District for in-district delivery of High School Dual Credit courses, as presented in Attachment I.

MEMORANDUM OF UNDERSTANDING

University of South Dakota/Dakota Valley School District (2024-2025)

The purpose of this Memorandum of Understanding (MOU) is to establish guidelines for a collaborative partnership between the University of South Dakota and the Dakota Valley School District. Both parties share a goal of developing and promoting a partnership to deliver fully accredited transferable university courses taught by university personnel at designated school district sites.

1. Scope

This agreement identifies the commitments of each party to develop and deliver university courses to the Dakota Valley School District. The South Dakota Board of Regents designates the University of South Dakota as the institution providing instruction under this MOU.

2. Responsibilities**2.1 Authority**

- 2.1.1** All current and applicable regental and university policies, guidelines and procedures apply to all course offerings and enrollment requirements.
- 2.1.2** University academic departments, faculty and/or personnel will determine the textbooks and course materials required for each course.
- 2.1.3** Dakota Valley School District accepts responsibility for providing appropriate facilities, equipment, and technology to deliver university courses in a manner that meets university standards.

2.2 Development and coordination of course offerings

- 2.2.1** Institutional staff will serve as the point of contact for communications between the regental system office and the school district regarding course offerings, instructor assignments and schedule of classes.
- 2.2.2** Dakota Valley School District will propose course offerings for each semester, with the Institution determining the final schedule of course offerings.

2.3 Scheduling and delivery of courses

- 2.3.1** The calendar and schedule for courses will align with the university calendar for each semester, as possible.
- 2.3.2** Course schedules must meet university accreditation requirements in regard to total hours of class time for the semester, as outlined in SDBOR policy 2:32 Definition and Assignment of Credit Hours.
- 2.3.3** All courses will be taught by university personnel, to be approved by the University of South Dakota for each course.

2.4 Enrollment

2.4.1 The University of South Dakota will determine the minimum/maximum enrollment for each course and the number of course sections offered each semester with input from Dakota Valley School District. However, guidelines and policies established by the Board of Regents require that in-district delivery shall only occur for sections with a minimum of 18 students; Dakota Valley School District shall be assessed the equivalent full HSDC tuition rate per student below the 18 student minimum.

2.5 Tuition and course materials

2.5.1 Applicable tuition rates will be determined by regental and/or university policy and legislative requirements, with the Dakota Valley School District responsible for payment of tuition for its students in university courses offered as part of the in-district delivery.

2.5.2 Dakota Valley School District or its students will be responsible for the purchase of textbooks and materials required for each course, to be determined by the school district.

2.6 Registration and advising

2.6.1 University of South Dakota staff will provide a student orientation session at the start of each semester in coordination with the school district and respective universities.

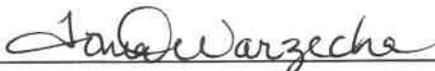
2.6.2 All students enrolled in the University of South Dakota courses will be assigned an advisor to manage all questions, issues, and concerns. Students should not rely on school district staff for guidance on any issues involving university courses.

2.6.3 Course registration processes will follow regental system and university requirements and procedures, and the University of South Dakota staff will process registrations and assist students as needed.

2.6.4 Instructors for university courses will utilize their university's internal early alert system to inform Institutional advisors of any academic performance concerns.

2.6.5 University of South Dakota staff will coordinate with the appropriate university entities to provide deficiency reports and final grades to the school district.

Approved by:



Dakota Valley School District

6-12-2024

Date

University of South Dakota

Date